

SUTTON VALENCE PARISH COUNCIL



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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 12th June 2024 at 7.00pm when the following business is proposed to be transacted

Opening Statement The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. Committee Membership of the Events (jubilee) Committee to be agreed upon
4. Membership of the following working groups to be agreed upon
 - I. Climate Change
 - II. Communications
 - III. Open Spaces (including Allotment and Platinum Meadow)
5. Cllr Co-option Vacancies
6. Policies to be reviewed / agreed
 - I. Code of conduct for members
 - II. Model Publication Scheme
7. Minutes of the meetings held 10th April 2024 and 14th May to be agreed and signed
8. KALC Training - Dynamic Cllr
9. KCC Cllr Briefing session: Biodiversity Net Gain training – Monday 24th June, 6pm
10. Ward Cluster Meeting Attendance
11. Parish Council attendance
 - i) Rose Ceremony 20th June
 - ii) SV Speech Day - 29th June
12. Updates from Committee /Working Groups
 - I) Event Committee
 - i) to consider Free bootfair
 - ii) to consider having a stall at the Care Home Summer Event
 - II) Working Groups
 - i) Communications
 - ii) Climate Change
 - iii) Open spaces
13. Planning –

Recommendations to be made on

 - i) 24/501823/FULL Forge Farm New Barn Road Hawkenbury Kent TN12 0ED
Erection of double vehicle gates and pedestrian gate, fencing and widening of access (retrospective).

To Ratify recommendations to be made on

ii)24/501918/FULL The Old Mill East Sutton Road Sutton Valence Maidstone, Kent ME17 3DB

Conversion of integral garage to form bedroom, internal alterations and changes to fenestration to form annexe.

iii)24/501896/FULL Appleacres Maidstone Road Sutton Valence Maidstone, Kent ME17 3LR

Section 73 - Application for Minor Material Amendment to approved plans condition 2 (Minor changes made to Fenestration to plots 9 and 10) and Variation of condition 14 (removal of solar panels to plots 9 and 10) pursuant to 19/501101/FULL for The erection of four detached dwellings and other associated work.

iv)24/502037/FULL Appleacres Maidstone Road Sutton Valence Maidstone, Kent ME17 3LR

Section 73 - Application for minor material amendment to approved plans condition 5 (to allow changes to fenestration and removal of solar panels to Plot 5) pursuant to 18/502332/REM for – Reserved matters of appearance, landscaping and scale pursuant to outline permission 15/509996/OUT (allowed on appeal 04.08.2016) for erection of six detached dwellings and other associated works.

14. Finance

I. Authorisation of payments

II. Bank Balances

III. Income

IV. Expenditure

V. Bank Reconciliation

VI. External Audit 23/24 - Annual Governance and Accountability Return.

i) The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2023/24

ii) The Parish Council to consider The Accounting statements 2023/24 and resolved to approve the Accounting Statement.

iii) Notice of the period for the exercise of public rights to be set

VII. Appointment and scope of Internal Auditor for 2023/24

15. Recreation and Open Spaces

I. War Memorial Play Area and field

i. Weekly inspections

ii. Yearly inspections

iii. Tennis Agreement – to consider and agree amendments

iv. To consider setting up a memorial garden working group

v. To consider TPO's for Oak trees

vi. To consider plaque for Oak trees

II. To consider options to secure the permit car park

III. Harbour Play Area and field

i. Weekly inspection

ii. Yearly inspection

IV. Open Spaces

i. Tree survey - update

ii. Platinum Meadow – Update

iii. Sutton Valence Well – Update

Meeting to be closed to members of the public for item 15 V

V. To consider Quotes

i) Painting yellow lines – Village Hall

ii) Fence - War Memorial playground

iii) Picnic Table - Bowhalls

iv) Steps repair - Tumblers Hill/Bowhalls

16. Roads and Transport
 - I. Roads
 - i. To Consider setting up a traffic / road working group
 - ii. 20 is plenty
 - iii. Highways Improvement Plan (HIP) -
To consider options from KCC regarding Warmlake crossroads
 - iv. Speed Watch Training –24th June 4.00
 - v. Forthcoming water main works Tiden Road, Headcorn
 - II. Public Transport
17. Police
18. Correspondence
 - I) To consider request for Year 6 Leavers party 19th July
19. Village Hall
20. Agenda items for next meeting
21. Date of next meeting



Emma Hull – Clerk to the Council 6/6/24