

# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Emma Hull  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 10<sup>th</sup> July 2024 at 7.00pm when the following business is proposed to be transacted

Opening Statement The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
3. Cllr Co-option Vacancies
4. Policies to be reviewed / agreed
  - i. NALC model financial regulations
5. Minutes of the meetings held 14th May and 12th June 2024 to be agreed and signed
6. KALC Training –Chairing council and public meetings effectively – 18<sup>th</sup> July
7. KCC Cllr Briefing session: Biodiversity Net Gain training – 24<sup>th</sup> June, update from Cllrs who attended
8. Ward Cluster Meeting Attendance 9<sup>th</sup> July – update from Cllr who attended
9. Consultations
  - i. MBC Planning Validation Checklist changes
    - Local Validation Requirements (2024 Review) -closes 28<sup>th</sup> July
  - ii. KCC Budget Consultation 2025-26 – closes 7<sup>th</sup> August
10. To consider and agree recommendations from Committee/Working Groups
  - I) Event Committee (Jubilee)
    - i To consider holding a Free bootfair event
    - ii To consider holding Carols on the green
  - II) Working Groups
    - i Communications
    - ii Climate Change
    - iii Open spaces
    - iv Memorial Garden
11. To consider grant request from We are Beams
12. Planning
  - Recommendations to be made on
    - i. 24/501996/FULL Orchard Place Heniker Lane Sutton Valence Maidstone Kent ME17 3E Change of use of the land to provide a recreational caravan site for 5 plots with associated works to provide an internal access track and caravan hardstandings (part retrospective revised scheme to 19/501858/FULL).

13. Finance
  - I. Authorisation of payments
  - II. Bank Balances
  - III. Income
  - IV. Expenditure
  - V. Bank Reconciliation
14. Recreation and Open Spaces
  - I. War Memorial Play Area and field
    - i. Weekly inspections
    - ii. Yearly inspections
    - iii. Plaque for Oak trees – update
    - iv. To consider amendments to Football pitch agreement
    - v. To consider request from MPE football club regarding use of container
  - II. Car Park
    - i. To consider options to secure the permit car park
  - III. Harbour Play Area and field
    - i. Weekly inspection
    - ii. Yearly inspection
  - IV. Open Spaces
    - i. Platinum Meadow – Update
    - ii. To consider request for a memorial bench at Bowhalls
    - iii. Allotment - update
15. Roads and Transport
  - I. Roads
    - i. To Consider setting up a traffic / road working group
    - ii. 20 is plenty
    - iii. Highways Improvement Plan (HIP) - update
    - iv. Speed Watch Training –24<sup>th</sup> June – update from Cllrs who attended
    - v. Water main works Tiden Rd, Headcorn - update from Cllr who attended 20<sup>th</sup> June
    - vi. To consider Remembrance Service Road Closure request
  - II. Public Transport
 

Meeting to be closed to members of the public for items 16i and ii
16. The following quotes to be considered
  - i. Painting of Yellow lines- Village Hall -Following the withdrawal of the previous quote to reconsider and agree any further quotes. If no further quotes received at time of meeting, then the Parish Council is asked to agree delegated authority for the parish clerk to approve work up to the sum of £400 to ensure timely procurement.
  - ii. Printing of Parish Newsletter compared to printing in house
17. Police
18. Correspondence
  - i. To note Clerks response to correspondence received with regards to the recent Fair
19. Village Hall – items to be raised by PC representative
20. Agenda items for next meeting
21. Date of next meeting

*Emma*